

ST. CLAIR COUNTY LIBRARY BOARD OF TRUSTEES REGULAR MEETING MINUTES

- TIME & PLACE: 6:30 p.m. Tuesday, October 21, 2025
Main Library, Michigan Room, 210 McMorran Boulevard, City of Port Huron.
- PRESENT: BOARD MEMBERS: Elizabeth Buckley, Andrea Wine Cansfield, Stacey Lauwers and Michael McCartan. DIRECTOR: Allison Arnold.
- ABSENT: None.
- ALSO PRESENT: STAFF: Janet Curtiss, Mike Mercatante, Scott Nichols, Nicole Pinskey, Kimberley Radatz, Jenna Reed and Fran Turner. OTHER: Virginia Coury and James Freed.

Welcome

Call to order by Chairperson McCartan, roll call attendance by Director Arnold at 6:32 p.m.

Pledge of Allegiance was said.

I. AMENDMENTS TO THE AGENDA:

Add James Freed presentation on a proposed St. Clair County Library System Branch at the Elger G. Harvey Re-investment Center and add Authorization to proceed with the proposed St. Clair County Library System Branch at the Elgin G. Harvey Re-investment Center to VI d. Items for Action.

II. APPROVAL OF AGENDA:

Moved by Vice-Chairperson Buckley and supported by Member Lauwers to approve the amended agenda to Add James Freed presentation on a proposed St. Clair County Library System Branch at the Elger G. Harvey Re-investment Center and add Authorization to proceed with the proposed St. Clair County Library System Branch at the Elgin G. Harvey Re-investment Center to VI d. Items for Action. Motion unanimously carried.

James Freed – Port Huron City Manager gave a presentation on a branch proposal at the Elger G. Harvey Re-investment Center.

Presentation area – Jenna Reed

III. CITIZEN'S COMMENTS:

Virginia Coury thanked everyone for their presentations as they are really good projects.

IV. CONSENT AGENDA:

Moved by Vice-Chairperson Buckley and supported by Member Wine Cansfield to approve the consent agenda as presented. Motion unanimously carried.

- a. Approval of minutes – September 23, 2025 (annual meeting)
October 9, 2025 (budget workshop)

V. FINANCIAL REPORTS:

Moved by Member Wine Cansfield and supported by Member Lauwers to receive and file September Financial reports as presented. Motion unanimously carried.

VI. ITEMS FOR ACTION:

- a. 2026 Budget – update/approval.

Moved by Chairperson McCartan and supported by Vice-Chairperson Buckley to approve the 2026 Budget as presented. Roll Call Vote 4-0. Aye: Member Lauwers, Chairperson McCartan, Vice-Chairperson Buckley, and Member Wine Cansfield. Nay: None. Abstain: Vacant: one member. Motion carried.

- b. 2026 Strategic Priorities – approval.
Moved by Vice-Chairperson Buckley and supported by Member Wine Cansfield to approve the 2026 Strategic Priorities as presented. Motion unanimously carried.
- c. Central Services - furniture – approval.
Moved by Member Lauwers and supported by Member Wine Cansfield to approve the purchase of furniture for Central Services not to exceed \$155,000.00. Motion unanimously carried.
- d. Authorization to proceed with the proposed St. Clair County Library System Branch at the Elgin G. Harvey Re-investment Center.
Moved by Chairperson McCartan and supported by Vice-Chairperson Buckley to give authorization to proceed with the proposed St. Clair County Library System Branch at the Elgin G. Harvey Re-investment Center. Motion unanimously carried.

VII. ITEMS FOR DISCUSSION:

- a. October 9th Budget Workshop – follow up.
- b. Library System - Strategic Plan – update.

VIII. COMMUNICATION:

- a. Library Director’s report – September 2025.
Moved by Chairperson McCartan and supported by Vice-Chairperson Buckley to receive and file September 2025 communications as presented. Motion unanimously carried.

IX. ITEMS FOR INFORMATION:

X. ADJOURNMENT:

Meeting adjourn at 8:26 p.m.

NEXT MEETING DATE(s): **Tuesday, November 18, 2025, 6:30 p.m.** – Regular Meeting, Port Huron Branch, Gilbert Wilcox Meeting Room, 210 McMorran Boulevard, City of Port Huron.

Respectfully Submitted:

Michael P. McCartan, Chairperson

Allison S. Arnold, Director/Secretary

